



# Basic Coffee Instructions

Please read these instructions carefully before use

## Operation

- Fill coffee pot with COLD water to the desired amount.
- Add coffee grinds to basket (see equivalents below).
- Plug coffee pot into standard electrical outlet.
- Coffee makers should be plugged directly into an outlet, extension cords are not recommended.
- Light will turn red when coffee is finished brewing
- The pot will keep the coffee hot.

After use, ensure that all of the coffee and grounds are removed before returning, but never immerse coffee pot in water!

## Brewing Time

- 30-60 cup urns Approximately 1/2 hour to brew coffee
- 90-100 cup urns Approximately 1 hour to brew coffee

## Coffee Equivalents

Number of Cups	Coffee Measure
36 Cups of coffee	3 - Cups
55 Cups of coffee	4 - Cups
100 Cups of coffee	7 - Cups
One 13 oz can of coffee is equal to approximately 5 cups of ground coffee.	

## Party Line Rentals

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